



**THE CITY OF NEW YORK
BRONX COMMUNITY BOARD 6**

1932 Arthur Avenue, Room 403-A, Bronx, NY 10457

Honorable Vanessa L. Gibson, Bronx Borough President

Honorable Oswald Feliz, New York City Council Member, 15th District

Telephone: (718) 579-6990 – Email: bronxcb6@bronxcb6.org – Website: nyc.gov/bxcb6

MS. EVONNE CAPERS
Board Chairperson

MR. RAFAEL MOURE-PUNNETT
District Manager

Date _____

Chairperson Evonne Capers
1932 Arthur Avenue
Room 403-A
Bronx, New York 10457

Dear Chairperson Capers,

I would like to request a leave of absence from _____ (*start date*) through _____ (*end date, three months maximum*).

Please let me know whether you require any further information or have any questions.

Thank you very much for your consideration,

Print Name _____

Signature _____

Board Member, Bronx Community Board 6

Approved by Chair

Signature _____

Date _____