

EXECUTIVE COMMITTEE MEETING, CB #6 – FEBRUARY 28, 2017

Members Present: Jannie Armstrong, Claudette Coles, Sahre Davis, Margarita Espinoza, April Hurley, Sara Nunez-Mejia, Floretta O'Brien, Rosa Peraza, Wendy Rodriguez, Mousa Siby.

The meeting was called to order by Wendy Rodriguez at 6:30 PM.

The minutes of the February 7th meeting were read.

The following items were discussed:

- The matter of the Bronx Community Board #6 logo. It was suggested at the last EC meeting that the ideas for the logo be presented to the full board for approval. However, the logo appeared on the website and brochures without this approval. It was agreed, therefore, that last month's suggestion would be adhered to and that the logo and any additional logo suggestions would be presented to the full board for review and approval.
- The request of Economic Development co-chair, April Hurley, for the Tremont B.I.D. (Business Improvement District) was presented. Chairperson Wendy Rodriguez reported that this initiative was currently being negotiated. April offered further information regarding the businesses she had met with and the meeting she attended in March with the Small Business Administration (SBA). At that meeting, several items were discussed including improvements to business front façades and strips along the B.I.D.'s corridor.
- There was some dissatisfaction expressed regarding the DM's lack of communication and the following of protocol in his dealing with the board. The board has not always been properly notified of the various issues and events that take place within our community for such matters as the hiring of office staff and interns. It was felt that the board did not have unrealistic expectations of the new DM given his short tenure in the position and it respected and welcomed his enthusiasm. However, the need to communicate with the Board Chairperson and to follow protocol had been previously discussed with him. There may be a need for him to be re-trained in some procedures. It was further decided that the weekly notification to the Board chairperson and the prior approval of the next general meeting's agenda with the chairperson be reestablished. This could be facilitated during the chairperson weekly visits the office to sign vouchers. To resolve these matters, it was voted that a meeting with the Exec. Comm. and the DM will be scheduled for the near future. For convenience and clarity, a copy of the job description for DM which is listed in the City Council's Statement of Duties ((§ 2800 d. 7) is attached. No probationary period for this position is listed.

- It was announced that since the final salary obligations to the retired Community Coordinator had been met, it had freed up some extra funds in our board's budget for other expenses. Some suggestions for the handling of these monies included allocating funds for providing pizza for the kids who participate in cleaning up and helping with the annual Happy Land Monument, awarding small stipends or salaries to some of our community youth who work in the CB #6 office in collaboration with the Summer Youth Employment Program, and the purchase of small amounts of business cards and tee shirts to be worn at special events.

- The importance of carefully selecting the right person for the Community Coordinator's position since this position was considered vital to the efficient and smooth operation of the district office.

- The next Executive Board meeting is scheduled for Wednesday, March 22, 2017 at 6:30PM.

Respectfully submitted,
Floretta A. O'Brien
Secretary