

All Minutes Are Pending Committee Approval

Minutes of April 18, 2023 Meeting of the Nominating Committee

The first meeting of the Nominating Committee was called to order immediately following the adjournment of the full Board meeting and concluded at 9:05 pm.

Present: Chris Calhoun
Moses Esema
Steve Froot
Julia Gomez
Omar Murray

The Committee members agreed to have Steve Froot serve as chair.

The Committee determined that the previously noticed meeting dates of April 19 and April 23, 2023 would not be necessary, but that the previously noticed date of Thursday, April 27 should be used for the next meeting of the Committee. The chair will inform the Board office that two of the noticed meeting dates may be cancelled.

It was agreed that the Committee would select future meeting dates at its April 27 meeting. The chair noted that meeting dates would need to be publicly noticed 10 days in advance of the meeting, that in scheduling meetings it was usually not possible to avoid conflicts with other committee meetings, but that we should avoid scheduling dates that conflict with meetings of committees whose chairs are members of the Nominating Committee.

The chair promised to distribute the portions of Bronx CB8 By-Laws and Ethical Guidance Manual that pertain to the operations of the Nominating Committee.

The chair stated that the Nominating Committee must complete its work and present its slate of nominees for officer and committee chair positions not later than two weeks prior to the June Board meeting at which elections will be held; since the June Board meeting is scheduled for June 29, the Committee should have sufficient time to complete its work.

The chair stated that the Ethical Guidance Manual requires that all current officers and committee chairs notify the Committee within 5 days of the formation of the Committee whether they want to be considered for nomination to their current position. To that end, the chair will prepare such notice for the Board office to send out the next day. The notice will require that the Committee be so notified by the end of the day on Monday, April 24.

Discussion of further issues and decisions as to the Committee's policies were deferred to subsequent meeting.

Steven Froot, Chair
2023 Nominating Committee

Minutes of May 2, 2023 Meeting of the Nominating Committee

The second meeting of the Committee was called to order at 7:04 pm.

Committee members present: Chris Calhoun
 Moses Esema
 Steven Froot, Chair
 Julia Gomez
 Omar Murray

It was decided that informal minutes of the Committee meetings should be prepared and distributed to Committee members, but that only summaries of the meetings should appear in the final report. Board members and members of the public have access to the recordings of the meetings in the interim.

The Chair discussed the cancellation by the Board office of the Committee's noticed April 27 meeting to avoid a conflict with a scheduled meeting of the Public Safety Committee. He suggested to the Committee that they should consider whether to recommend changes to the provisions of the Ethical Guidance Manual that prescribe advance notice of four Nominating Committee meetings to ensure that such meetings are scheduled early enough to permit the Committee to begin its work in a timely fashion, that would provide the Board office flexibility to determine which specific meeting dates to use, within set time frames.

The Committee discussed the notice sent to all current board officers and committee chairs the day after the election of the Committee that asked them to indicate whether or not they would seek renomination to their current position; the responses to the notice and the need to follow up with two individuals; the notification to the full Board of the results of that inquiry and a request that members notify the Committee by Thursday, May 11 of their interest in being considered for any position. The Committee decided that a message reminding Board members of the deadline should be sent out on May 9.

The Committee determined to notice the following dates for future meetings, recognizing that the Committee may not need to meet on all such dates:

Wednesday, May 17
Monday, May 22
Thursday, June 1
Tuesday, June 6
Thursday, June 8

The Chair will provide the Board office with an agenda that encompasses the contemplated work of the Committee across all the noticed meetings.

The Committee discussed, in the event no Board member expresses interest in being considered for a particular position, whether the Committee should extend the time for members to notify the Board of their interest; whether such an extension should apply to all positions or only to the "open" positions; and whether the Committee should conduct outreach as a means of recruiting candidates for such positions. There was general support among Committee members for a brief extension in such a situation, subject to the available interview schedule,

but it was agreed that any such extension should be applicable to all positions, not only the “open” positions. The Committee decided not to commit at this time to doing any outreach to recruit candidates, but instead to further discuss the issue as events unfold.

The Committee considered whether to expand interviews beyond those required by the Ethical Guidance Manual, which consist of (1) candidates who have not previously occupied the position sought, and (2) all candidates for a position sought by more than one Board member,, irrespective of incumbency. It was decided that the Committee should also interview incumbents who were elected to their positions as Board officers or committee chairs after last June’s Board meeting, and that other incumbents (where they alone are seeking to be considered for the position in question) should be given a choice as to whether they wish to be interviewed. The Chair pointed out that the Committee should reserve the right, in its discretion, to request an interview with any incumbent candidate where the Committee believes such an interview would be helpful.

The Committee decided to conduct interviews approximately 15-minutes in duration, scheduled with a 5-minute cushion between interviews, i.e., scheduled at 20-minute intervals. The 5-minute periods can be used to allow Committee members to collect their thoughts, complete their notes of the interview, and engage in discussion as desired. The Committee determined that an effort should be made to pose similar prepared questions to all candidates, and to that end the Committee members reviewed a list of proposed questions distributed by the Chair and supplemented that list at Ms. Gomez’ suggestion. Candidates will not make opening statements, but will be asked at the conclusion of questioning whether they have anything they wish to add. Responsibility for leading the interviews will rotate among Committee members.

It was decided to begin interviews at the May 17 meeting, and to allow up to two hours per meeting for this purpose. Candidates who indicate an interest in being considered for a Board officer or committee chair position and who fall within the categories of candidates the Committee is either required to interview or has decided to interview, will be offered a choice, on a rolling basis, of interviewing on any of the next three meeting dates: May 17, May 22, and June 1. Interviews may be scheduled to be conducted at additional meetings if necessary. The Committee determined that all Board members should receive a notice of the scheduled interviews, which would provide the name of the individual Board member, the position as to which they are seeking nomination, and the meeting date of the interview.

The Committee members discussed whether to vote on candidates immediately following the completion of their interview or upon completion of all interviews of candidates for a particular position, or to wait until all interviews are concluded and the Committee is preparing its final slate to conduct such voting. A clear majority of Committee members favored the latter approach.

Discussion of further issues and matters of Committee policy was deferred to subsequent meetings.

The meeting was adjourned at 8:17 pm.

Steven Froot, Chair
Nominating Committee 2023

Minutes of May 17, 2023 Meeting of the Nominating Committee

The second meeting of the Committee was called to order at 7:18 pm.

Committee members present: Chris Calhoun
 Moses Esema
 Steven Froot, Chair
 Julia Gomez
 Omar Murray

The meeting started late as the result of difficulty encountered in opening the Zoom to attendees. Due to the irregular opening, the meeting was not recorded via Zoom.

The Chair reviewed the status of the nominations process:

- Board members were notified on the morning of May 16, 2023, that no Board members had expressed interest by the May 11 deadline in being considered for three committee chair positions – Aging, Housing, and Health Hospitals & Social Services – and that as a result, the Nominating was providing Board members with a final opportunity to submit their name to the Committee to be considered for any Board officer or committee chair position, including, but not limited to, the three positions above, by noon on Friday, May 19, 2022.
- Since May 11, the Committee has reached out to several Board members to inquire about their interest in seeking nomination to a position, with an emphasis on the three committee chair positions above. Committee members agreed to do further outreach.
- Those Board members currently occupying Board officer and committee chair positions who are seeking renomination for that position were informed that although no interview is required, they are invited to schedule an interview at their option.
- The interview schedule for the May 17 and May 22 Nominating Committee meetings was distributed to all Board members.

The Committee interviewed **Scott Krompinger** (Board Treasurer) and **Margaret Della** (Board Secretary), who are seeking renomination for the positions to which they were elected subsequent to last June's Board meeting.

Following the interviews, the Committee discussed Lisa Daub's proposal to merge the Aging and Youth committees and rename the Health, Hospitals & Social Services committee, as well as issues relating to unequal numbers of members across committees, attendance at committee meetings, and the challenges posed with regard to quorums and committee work. It was decided to ask candidates for Board Chair and Board Vice Chair their views on these subjects.

The Committee also discussed recommending in its final report changes to the provision in the Ethical Guidance Manual (EGM) directing the Board office to schedule, in advance of the April Board meeting, Nominating Committee meetings (1) on the evening of the April Board meeting immediately following the Board meeting, (2) the day immediately following the Board meeting, and (3) the sixth and seventh business days following the April Board meeting, with a recognition that not all such meeting dates would normally be required and would therefore be cancelled. The provision was designed to ensure that the Nominating Committee could meet at least twice for organizational and scheduling purposes relatively soon after the April Board

meeting in order to make it possible for the Committee to complete its work, as required, two weeks prior to the June Board meeting. In implementing this EGM provision, however, the Board office has encountered problems when standing committee meetings are scheduled on the designated meeting dates for the Nominating Committee prescribed by the EGM. The Chair offered to draft for the Committee's consideration a proposal (for possible inclusion in the Nominating Committee's final report to the Board) to amend the EGM to provide the Board office with flexibility to schedule such early Nominating Committee meetings not on specific dates set out in the EGM, but in such a way as to avoid conflicts with regularly scheduled meetings of standing committees, provided that such early Nominating Committee meetings are scheduled within set time frames.

The Committee will next meet on Monday, May 22, at 7 pm; three candidate interviews are currently scheduled for that meeting.

The meeting was adjourned at 8:12 pm.

Steven Froot, Chair
Nominating Committee 2023

Minutes of May 22, 2023 Meeting of the Nominating Committee

The fourth meeting of the Committee was called to order at 7:08 pm.

Committee members present: Chris Calhoun
 Moses Esema
 Steven Froot, Chair
 Julia Gomez
 Omar Murray

The Committee interviewed candidates **Deb Travis** (for Parks & Recreation Committee); **Julie Reyes** (for Board Chair); and **Sergio Villaverde** (for Board Vice Chair), who are seeking nomination for the positions indicated.

At the conclusion of the interviews, at approximately 8:20 pm, the Chair reviewed the status of the nominations process:

- Board members were notified on the morning of May 16, 2023, that no Board members had expressed interest by the May 11 deadline in being considered for three committee chair positions – Aging, Housing, and Health Hospitals & Social Services – and that as a result, the Nominating Committee was providing Board members with a final opportunity to submit their name to the Committee to be considered for any Board officer or committee chair position, including, but not limited to, the three positions above, by noon on Friday, May 19, 2022. During that extension period, the Committee did not receive additional expressions of interest in any Board officer or committee chair positions.
- The Committee will do some additional outreach to encourage interest in certain of the positions as to which no member has yet sought nomination.

- No Board members currently occupying Board officer and committee chair positions who are seeking renomination for that position have accepted the Committee's invitation to request an interview with the Committee.
- As there are no further interviews to conduct at this time, the Committee will plan to use the next meeting, on Thursday, June 1, at 7 pm, to discuss the nominations, vote on a candidate slate, and consider any other matters to be covered in the Committee's final report to the Board.

The Committee has meetings currently scheduled for Thursday, June 1; Tuesday, June 6; and Thursday, June 8, 2023. In order to make it possible for the Youth Committee to meet on Thursday, June 8 at 7 pm, the members of the Nominating Committee agreed to change the June 8 meeting start time from 7 pm (currently noticed) to 6 pm, assuming it is necessary for the Committee to retain that meeting date to complete its work, which seems unlikely at this time.

The meeting was adjourned at 8:30 pm.

Steven Froot, Chair
Nominating Committee 2023

Minutes of June 1, 2023 Meeting of the Nominating Committee

The fifth meeting of the Committee was called to order at 7:20 pm.

Committee members present:

- Chris Calhoun
- Moses Esema
- Steven Froot, Chair
- Julia Gomez
- Omar Murray

The Committee discussed any ongoing outreach efforts, but concluded that at this late date, any Board members interested in pursuing a position should utilize the process of nominations from the floor at the June 29, 2023 Board meeting rather than go through the Nominating Committee process, in light of the fact that only two weeks remain before the deadline for the Committee to report a slate of nominations to the full Board.

The Chair noted that no Board member has expressed interest in being considered for the position of chair of the Aging, Housing, and Health, Hospitals & Social Services committees, and that the position of Environment & Sanitation committee chair is now open as well.

Mr. Esema and Mr. Calhoun stated that they believed the interviews that were conducted at the last two meetings were very successful, and that the interview questions allowed the Committee to raise with candidates issues of current concern to the Board, such as civility at meetings. The Chair noted that one of the areas that might be explored in interviews by the Nominating Committee in the future is mentorship of newer members for leadership positions, especially in light of the number of committee chair positions that no Board members have at present expressed interest in filling. Ms. Gomez noted that this would present an even greater problem

when term limits begin to cause some long-serving members to step down from the Board. The Chair agreed to highlight this issue in the Committee's final report to the Board.

Except as noted, the Committee voted unanimously to nominate the following candidates for the following positions (where there was no candidate, "no vote" is indicated):

Officers:

Board Chair	Julie Reyes
Board Vice Chair	Sergio Villaverde
Secretary	Margaret Della
Treasurer	Scott Krompinger

Committee Chairs:

Aging	no vote
Budget	David Gellman
Economic Development	Nick Fazio
Education, Libraries & Cultural Affairs	Sylvia Alexander
Environment & Sanitation	no vote
Health, Hospitals & Social Services	no vote
Housing	no vote
Land Use	Charles Moerdler (J. Gomez abstained)
Law, Rules & Ethics	Martin Wolpoff
Parks & Recreation	Deb Travis
Public Safety	Ed Green
Traffic & Transportation	Kelli Buford
Youth	Julia Gomez (J. Gomez recused)

The Chair outlined a recommendation, to be included in the Nominating Committee report to the Board, that the Ethical Guidance Manual be amended to provide more flexibility with regard to the advance scheduling of the Nominating Committee's first two meetings, as previously discussed at the May 17 meeting. The Chair indicated that he would circulate a draft report in advance of the currently scheduled June 8 meeting. The final report is due June 15.

The Committee has one remaining scheduled meeting on Thursday, June 8, at 6 pm. As noted at the previous meeting, that meeting is scheduled to start earlier than usual to permit the Youth Committee to meet that evening at their normal time. The Committee will determine by early next week if there is a need to meet on June 8 to complete its work; if not, the Board office will be asked to cancel the meeting.

With regard to the previously scheduled Tuesday, June 6 meeting, in light of the fact that the Committee has almost completed its work, the Chair agreed to a request from the Board office that the Committee relinquish its June 6 meeting date so that the Special Committee on Racial Equity could meet that day.

The meeting was adjourned at 8:10 pm.

Steven Froot, Chair
Nominating Committee 2023