

Minutes of the Nominating Committee Meeting of April 10, 2025

(Pending Committee Approval)

[Meeting Recording](#)

Committee Members Present:

Debby Allen, Bob Bender, Jessica Sosa, Caesar Tobar Acosta

Committee Member Absent:

Ed Green

Committee chair Bob Bender called the meeting to order at 8:05 pm. The meeting was also on Zoom, but there was only one (unknown) Zoom attendee. No one other than committee members attended the meeting in person. There was a quorum.

After committee members identified themselves, discussion began regarding whether future meetings should be on Zoom. Nominating committee members agreed that Zoom was unnecessary and might inhibit candid conversation with candidates and among committee members. It was noted that committee meetings are open to anyone who wishes to attend in person, and that minutes of the meetings must be provided in a timely manner. Zoom is optional, not required.

The vote not to continue with Zoom was 4-0.

Committee members then reviewed the available dates for future meetings. The committee tentatively selected five dates, pending Ed Green's availability. The chair noted that we should review these dates after we hear from Ed and after April 15, when we will know which officer positions and committee chair positions will be vacant. At that point we can more reasonably estimate the amount of time we will need for interviews of candidates for these open positions. With that information in hand, we can determine how many meetings we should schedule.

The chair reviewed some important information from the community board's ethical guidance manual pp. 11-12, which addresses the responsibilities of the nominating committee. The chair also noted that the committee's slate of preferred candidates must be delivered to the board office by no later than June 12, two weeks prior to the June board meeting.

The committee is required to interview candidates for open positions. Committee members discussed a suggestion from the chair regarding whom to interview in the coming weeks. Committee members agreed unanimously that we should also request interviews with any

committee chairs who have held their positions for less than one year. These interviews are voluntary unless those positions are contested, in which case they are required, as per the ethical guidance manual.

It was agreed that we should request that the board office send reminder emails to board members no later than the morning of Tuesday, April 15, the last date by which officers and committee chairs must notify the committee and the board office whether they are seeking another term in their current positions. If officers or committee chairs fail to respond by the end of the business day, their positions will be considered vacant, as per the ethical guidance manual.

Once that information is in hand, the committee will promptly notify all board members which positions are vacant, again as per the ethical guidance manual.

The meeting was adjourned at 8:45 pm.

Minutes submitted by Bob Bender