

**Minutes of Executive Committee Meeting Held  
January 4, 2017 at Riverdale Mental Health Association  
5676 Riverdale Avenue**

**Attendance:**

**Present:**

S. Alexander, B. Bender, L. Daub, P. Ellis, R. Ginty, M. Goodman, M. Heller, J. O'Brien, D. Padernacht, K. Pesce, A.J. Robateau, L. Spalter, M. Wolpoff,

**Absent:**

L. Croft, C.G. Moerdler, L. Parker, S. Villaverde, M. Yamagata

1. Minutes of previous meeting corrected to remove Visitation "School"; next Parks meeting 1/25/17. Add: Committee voted unanimously to go into Executive Session to discuss employment history of a particular person. Approved.
2. Chair's Report:
  - a. Greenway Consultant: Chair has approved \$9000 to fund the initial consulting fee for Leslie Lannon who has been successful in developing grant applications for similar projects. After this initial payment, Ms. Lannon will seek grants covering her fees to seek funding for the greenway and greenway studies/plans.
  - b. The Chair met with District Manager on December 30, 2016 which was her last day of employment prior to retirement.
  - c. Office staffing is now limited to our two Community Associates. Committee chairs were asked to submit Agendas and Committee minutes in appropriate form to the Board office. In addition, Resolutions should be submitted at least one day in advance of Executive Committee meeting so they're available for distribution.
  - d. Chairs should proof their minutes or ask someone on the each Committee to proof the Minutes before they're sent out.
  - e. Newsletter: Community "snapshots" are requested for use in Newsletter. Snapshots are pictures of our community.
  - f. Each Committee is asked to contribute a blurb about its activities with one published monthly. At this time it will be on volunteer basis or adjusted to alphabetical Committee basis, as needed.
  - g. Reappointment applications, notarized, need to be submitted by 2/3/17. Recruitment of new applicants is encouraged.
  - h. Yankee Youth Leadership Awards: there has been no confirmation about whether they'll be given at next Board meeting.
  - i. Community Service Awards: a 1992 Resolution was revised to read awards will be given in April to three individuals and some groups. Resolution passed unanimously.
  - j. Board Chairs were asked to volunteer supervisory time at the CB8 office to be available to answer staff questions. Every Board member is officially a supervisor of CB8 staff. Daub volunteered.

- k. Committee Chairs were asked to use smaller appropriate sites for meetings so the large spaces can be reserved for full Board meetings. DCAS is still considering a better location and larger space.
3. Treasurer's Report was distributed. Robateau will verify that funds designated for 2017 were transferred from 2016 budget.
4. Resolutions
  - a. Public Safety: Leche y Miel was approved for wine and beer; Bronx Post of the Veterans of Foreign Wars was approved for a liquor license.
  - b. Environment and Sanitation resolution was discussed. The goal was to allow more access and remove the bird deterrent item. Revised wording to be provided to the CB8 office.
  - c. Traffic and Transportation: four new train stations to access Penn Station are to be built.
  - d. Parks: holiday tree mulching will be done in the first parking lot south of the golf course on Sat/Sun., 1/7 & 1/8.
  - e. Housing: Self Help Committee will meet on 1/26/17, 7PM, at Self Help's Broadway location to discuss whether its proposals have been met.
5. The Committee voted unanimously to go into Executive Session to discuss work history of an employee: 8:30PM-8:52PM.
6. District Manager Position: final pay for the outgoing employee will be determined in approximately three months. Search Committee for new DM: Froot, Parker, Pesce. Advertising for the position will be in local newspaper(s) using same format as that previously used, beginning ASAP. Chair Padernacht will handle administration for the search committees. The Chair has stated that we are approved to hire a new DM for May 1, 2017. The goal is for the search committee to have a candidate selected for the April 2017 meeting to get Board approval.

Meeting adjourned at 9:02PM.

Submitted by K. Pesce, Secretary